

# PALM VALLEY ELEMENTARY SCHOOL PTO

*Community Cooperation Communication*

Palm Valley PTO Meeting  
08/20/2013, 6:00pm, PVE Media Center

## AGENDA

1. Call to Order – Megan McKinley 6:10 p.m.
2. Review prior meetings minutes
  - a. Vote to approve (Motion: Sallie Dykeman, 2<sup>nd</sup>: Danielle Clymer, Unanimously Approved)
3. Board Reports
  - a. President-
    - i. Review of Events
      - ~Teacher Luncheon – NYPD catered, parents donated desserts & drinks
      - ~Open House – Spirit Wear Sales were high
      - ~Volunteer Training
      - ~Welcome Week – Boohoo breakfast, PVU
      - ~Parent Mixer – Majerle's, thanks to all who attended
    - ii. District Parent Advisory Committee Invitation – 2<sup>nd</sup> Tuesday of every month at noon. Next month at the district office, but will move to participating schools thereafter. Meeting will consist of a tour of the host school and then discussion.
    - iii. Semester Calendar (see attached)
  - b. Vice President- Target Facebook promotion: Vote every 7 days for Palm Valley. Every 25 votes equals a \$25 gift card to Target. Promotion valid through September 1<sup>st</sup> or until funds are exhausted. (givewith.target.com) CBS 5 Facebook promotion: Show your School Spirit. PVE is currently in 2<sup>nd</sup> place for nominations. If we stay in the top 3, we will move on to the voting contest to be in the running to win \$1,000 for our school. You can vote once per email address.
  - c. Treasurer-
    - i. Financial reports: Review of 2012-2013 proposed budget (see attached). Vote to approve (Motion: Stephanie Richards, 2<sup>nd</sup>: Kristen Pizzillo, Unanimously Approved)
4. Committee Reports:
  - a. Room Parents: Still need room parents for Ezzell, Kapla, Carter, Neu, and Kelly. All other rooms are covered.
  - b. Spirit Wear: Changed up designs this year to make trendier and using a Palm Valley parent for the vendor. Will send home a last chance order form for t-shirts when all current orders have been filled. Will introduce Fall/Winter line when t-shirt orders are complete. Suggestions for future spirit wear items: flip flops, hats, long sleeve t-shirts, dri-fit shirts.
  - c. Family Fun Nights: Ice Cream Social on Friday, August 23<sup>rd</sup> from 6:30 p.m.-8:00 p.m. Volunteer training will also be held at 6:30 p.m.
  - d. Parent Nights/Spring Auction: Proposed date of February 8<sup>th</sup>, subject to change or combination with golf tournament. Need donations.
  - e. Health & Wellness/Fun Run: Health screenings will be covered by student nurses. Still need donations for bikes & golf clubs (donors choose will be utilized for golf donations also). Fun Run will be held October 21-November 1<sup>st</sup>. The run will occur on October 31<sup>st</sup> and students will possibly be encouraged to dress in spirit wear/fun run colors.
  - f. Caring for Campus: Proposed dates: September 21<sup>st</sup> – Campus Cleanup & Power Washing, Oct 12<sup>th</sup> (Tentative) - Organizing bike storage and teacher checkout closet for math manipulatives, November 16<sup>th</sup> (Tentative) – Ideas: Put up Christmas lights in courtyard, beautify the area in front of courtyard.
  - g. Restaurant Nights: Made approximately \$250 during Papa John's week the first week of school. Upcoming events – September 25<sup>th</sup> at Chick-Fil-A (cow will be sent out at dismissal & we can potentially sell rubber bracelets), October 24<sup>th</sup> at Peter Piper Pizza (Costume Party & Ice Cream Eating contest), November at Chipotle (still pending approval, will be replaced with Yogurtini, if necessary), February

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McTeacher Night on a Wednesday night at McDonald's on McDowell & Litchfield (working on getting McDonalds characters at dismissal.), March at Rubio's, April 23<sup>rd</sup> at Yogurtini.

- h. Copy Center: Added project board. Still in need of volunteers.
- i. Teacher Appreciation: Will send out a sign-up Genius for teacher trays at the beginning of October.
- j. Student Appreciation: Megan gave overview of committee.
- k. Tax Credit: Overview of how funds will be used this year. Request that donations are made earlier in the year to be used for electives as they come in.
- l. Golf Tournament: Course needs to be selected, Palm Valley a top choice for \$69 per player including lunch. Many ideas of additional ways to raise funds during the tournament were presented including: selling tickets for mulligans, hole-in-one prizes, selling tee box signs, combining with silent auction. Need lots of donations and lots of volunteers. A Golf Tournament planning meeting will be scheduled in the next month.
- m. Redemptions: First Box Top shop is scheduled for Thursday.

### 5. School Administrator Reports

- a. Principal: Mrs. Pearson reported a smooth start to the school year and much excitement about the addition of electives this year. Override was discussed, encourage all friends and family to register to vote.
  - i. Proposed use of tax credit dollars
    - 1. Move \$700 from undesignated to field trips to allow for \$15/student for math and science camp and \$5/per student for other field trips.
    - 2. Move \$6,950 from undesignated to before/during/after school clubs to cover the cost of this year's electives.
    - 3. Vote to approve (Motion Joy Bowley, 2<sup>nd</sup>: Beth Erickson, Unanimously Approved)
- b. Physical Education
  - i. School Health Advisory Council: Partnering with Maricopa County Health Department. The committee will evaluate the School Health Index throughout the school year and then decide which areas to target for improvement during the 2014-2015 school year. Palm Valley will receive \$2,000 to make changes during the 2014-2015 school year, an additional \$2,000 to make changes during the 2015-2016 school year, and will potentially be able to use \$5,000 in funds during the 2016-2017 school year. Volunteers from the school and community are needed for this committee to meet once per month throughout the current school year.

### 6. Upcoming Events

- a. August 21 – Room Parent Meeting @ 7:45 a.m.
- b. August 22 – Box Top Shop 7:20 a.m. – 7:40 a.m. Outside of front gate.
- c. August 22 – Room Parent Meeting @ 1:50 p.m. (Room Parents only need to attend one meeting)
- d. August 23 – Patriotic Assembly (3<sup>rd</sup>-5<sup>th</sup>) @ 1:00 p.m.
- e. August 23 – Family Fun Night – Ice Cream Social 6:30 p.m. – 8:00 p.m., Volunteer Training @ 6:30 p.m.
- f. August 26 – Patriotic Assembly (K-2<sup>nd</sup>) @ 1:00 p.m.
- g. August 30 – No School
- h. September 2 – No School
- i. September 5 – Curriculum Night
- j. September 24 – Punt, Pass, and Kick 4:00 p.m. – 6:00 p.m.

### 7. Teacher Requests

- a. Ms. Naylor: Math books for each grade level (\$18-\$20 per grade level, estimated total of \$160 or less)
  - i. Vote to Approve (Motion: Tricia Sidell, 2<sup>nd</sup>: Kristen Pizzillo, Unanimously Approved)
- b. Mr. Usher: Wagon – received a donated wagon. Will continue to look for wagon donations.
- c. Ms. Oliver & Ms. Warhus: Wheels for Wagons
  - i. Vote to Approve (Motion: Tricia Sidell, 2<sup>nd</sup>: Stephanie Richards, Unanimously Approved)

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8. Additional funding requests
  - a. Override Overview: Neighborhood walk on September 28<sup>th</sup> throughout Palm Valley's boundary area. Yard signs will also be available and individuals & businesses are encouraged to donate to the fund. Ballots will drop around October 10<sup>th</sup> and will be due back by November 5<sup>th</sup>. This election will be mail-in only and the override will be the only item on the ballot. Continue the Quality Campaign meetings will be held every other Tuesday at Mimi's Café.
  - b. Override Donation
    - i. \$200 to Continue the Quality campaign
    - ii. Vote to Approve (Motion: Tricia Sidell, 2<sup>nd</sup>: Kelly Blayer, Unanimously Approved)
9. Appreciations
  - a. Volunteer of the Month- Aug: Jayvee Bates
10. Adjourned at 7:51 p.m. (Motion: Tricia Sidell, 2<sup>nd</sup>: Vanessa Rico, Unanimously Approved)

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## Committee Descriptions 2013-2014

**Room Parents** (Chairperson: Allyson Thompson; [roomparent@palmvalleypto.com](mailto:roomparent@palmvalleypto.com))

Purpose: To match parents with teachers to assist in classroom activities and communication.

How to get involved?: Be a room parent for your child's class; support your room parent by contributing supplies/other items needed for the class; coordinate with your room parent to volunteer in the classroom

**Spirit Wear** (Chairperson: Samantha Hamblin; [spiritwear@palmvalleypto.com](mailto:spiritwear@palmvalleypto.com))

Purpose: To create and sell spirit items for the Palm Valley community.

How to get involved?: Purchase spirit wear; sign up to sell spirit wear at events; process and fill orders

**Donations** (Chairperson: Paulina Glider; [donations@palmvalleypto.com](mailto:donations@palmvalleypto.com))

Purpose: To secure donations for use at PTO events and to support our teachers/staff.

How to get involved?: Secure donations from your company/family/friends; contact community businesses; co-chair

**Family Fun Nights** (Chairperson: Paulina Glider; [familyfun@palmvalleypto.com](mailto:familyfun@palmvalleypto.com))

Purpose: To host parent events throughout the school year, including a spring raffle and silent auction to raise funds for PTO.

How to get involved?: Attend! Tehn volunteer for set-up, to sell concessions, work other stations, clean-up.

**Parent Nights/Spring Auction** (Chairperson: Kristen Reinhardt; [holidaynight@palmvalleypto.com](mailto:holidaynight@palmvalleypto.com))

Purpose: To host parent events throughout the school year, including a spring raffle and silent auction to raise funds for PTO.

How to get involved?: Secure donations from your company/family/friends; help plan event; co-chair

**Health and Wellness** (Chairperson: Tami Nicholson & Lisa Eggebrecht; [health@palmvalleypto.com](mailto:health@palmvalleypto.com))

Purpose: To run health screenings in September & support Ms. Blayer in her wellness events

How to get involved?: Volunteer for events as they arise; donate bikes or golf clubs; support fundraising on Donors Choose website

**Teacher Appreciation** (Chairperson: Lisa Eggebrecht; [teacher@palmvalleypto.com](mailto:teacher@palmvalleypto.com))

Purpose: To recognize our teachers for their fantastic efforts working with our students.

How to get involved?: Donate food for lunches/breakfasts; participate in Teacher Appreciation Week in May.

**Student Appreciation** (Chairperson: Karina Kharoufeh; [student@palmvalleypto.com](mailto:student@palmvalleypto.com))

Purpose: To recognize our students for their fantastic efforts throughout the year.

How to get involved?: Set up for receptions after assemblies; coordinate CAPE Ticket rewards; quarterly photos of top Thunderbucks earners; co-chair

**Caring for Campus** (Chairperson: Vanessa Rico; [caring@palmvalleypto.com](mailto:caring@palmvalleypto.com))

Purpose: To complete projects to help keep our aging campus in tip-top shape

How to get involved?: Volunteer for project days with tasks like planting flowers, cleaning, painting, etc; donate materials needed for projects; co-chair

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**Redemptions** (Chairperson: Teresa Mangus; [redemptions@palmvalleypto.com](mailto:redemptions@palmvalleypto.com))

Purpose: To participate in redemption programs offered by businesses to raise money for the school.

How to get involved?: Volunteer for Box Top Shop monthly; save Box Tops, Labels for Education, etc; register Fry's, Safeway & Target cards.

**Restaurant Nights** (Chairperson: Sallie Dykeman; [restaurant@palmvalleypto.com](mailto:restaurant@palmvalleypto.com))

Purpose: To participate in restaurant night fundraisers, where a percentage of sales goes to the school.

How to get involved?: Attend & volunteer at restaurant nights; helps schedule events; secure student appreciation certificates for SOTM certificates; co-chair

**Tax Credits** (Chairperson: Tricia Sidell; [taxcredit@palmvalleypto.com](mailto:taxcredit@palmvalleypto.com))

Purpose: To participate in AZ State Tax Credit to redirect funding to our school

How to get involved?: Donate \$200 single/\$400 jointly to the district and claim on your taxes. Funds are used to support elective classes and field trips.

**Copy/Project Center** (Chairperson: Kristel Wheeler; [copy@palmvalleypto.com](mailto:copy@palmvalleypto.com))

Purpose: To assist teachers by making copies, completing laminating projects, etc.

How to get involved?: Become trained on machines and volunteer to complete tasks on a regular schedule or special projects as needed; co-chair

**Apex Fun Run** (Chairperson: Tami Nicholson; [funrun@palmvalleypto.com](mailto:funrun@palmvalleypto.com))

Purpose: Our major fundraiser, this program involves a 2 week character-ed curriculum, students raising pledges and then participating in a Fun Run Event.

How to get involved?: Secure donations for your student; promote the event; volunteer the day of the Fun Run; co-chair

**Golf Tournament** (Chairperson: David "Papi" Juarez; [golf@palmvalleypto.com](mailto:golf@palmvalleypto.com))

Purpose: To hold a golf event/raffle to raise funds for the PTO/school.

How to get involved?: This is the first year we will try this event! Any suggestions/experience is welcome!

## **Contact Information**

[www.palmvalleypto.com](http://www.palmvalleypto.com)

Megan McKinley, [president@palmvalleypto.com](mailto:president@palmvalleypto.com)

Samantha Hamblin, [vicepresident@palmvalleypto.com](mailto:vicepresident@palmvalleypto.com)

Kristel Wheeler, [treasurer@palmvalleypto.com](mailto:treasurer@palmvalleypto.com)

Elizabeth Martin, [secretary@palmvalleypto.com](mailto:secretary@palmvalleypto.com)

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## **Fall Semester Calendar 2013**

### **August**

- 20- Tax Credit Tuesday  
Volunteer Training, 5:30pm  
PTO General Meeting, 6pm
- 22- Box Top Shop
- 23\*- Patriotic Assembly (3-5, 1:30pm)  
Family Fun Night 6:30-8pm (Vol Training 6:30pm)
- 26- Patriotic Assembly (K-2, 1:30pm)
- 30- NO SCHOOL (In-service)

### **September**

- 2- NO SCHOOL- Labor Day
- 4- Walk to School Wednesday
- 5- Curriculum Night 5:30-6:30pm (Vol Training 6:30pm)
- 10- Picture Day
- 13- 12:25 Dismissal
- 14- Chorus Diamondback Game
- 17-20- Health Screenings/EMCC Nurses
- 17- Tax Credit Tuesday
- 19- Box Top Shop
- 20\*- Patriotic Assembly/ Family Fun Night
- 24- Punt, Pass & Kick (4-6pm)
- 25- Oct 4: Reading Oasis Book Fair
- 27- 12:25 Dismissal
- 28- Override Neighborhood Walk, 8:30am

### **October**

- 2- Walk to School Wednesday
- 2- 12:25 dismissal, conferences
- 2- Teacher Appreciation trays in pods
- 3- 12:25 dismissal, conferences
- 4- 12:25 dismissal, conferences
- 4- Book Fair Ends
- 7-11- FALL BREAK
- 21- Nov 1 APEX Fun Run begins
- 22- Tax Credit Tuesday
- 24- Box Top Shop
- 24- Peter Piper Pizza Night
- 25- Patriotic Assembly
- 25- Paperbacks with Principal
- 28- PTO General Mtg., 6p, Media Center
- 29- Picture retakes
- 31- FUN RUN/SPIRIT DAY

### **November**

- 5- Election Day
- 6- Walk to School Wednesday
- 8- 12:25 Dismissal
- 11- NO SCHOOL
- 19- Tax Credit Tuesday
- 21- Box Top Shop
- 22- Patriotic Assembly/ Family Fun Night
- 27-29- NO SCHOOL

### **December**

- 2- Yearbook Pre-orders begin
- 4- Walk to School Wednesday
- 9-13- Evening 1-3 music performances TBD
- 13- 12:25 Dismissal
- 13- Family Fun Night: Holiday Night
- 16-20- Spirit Week
- 17- Tax Credit Tuesday
- 19- Box Top Shop
- 20- Patriotic Assembly
- 23-Jan 3- WINTER BREAK