

# Palm Valley Elementary School PTO

## Community Cooperation Communication

### Palm Valley PTO Meeting Minutes

March 19, 2019 6:00 pm PVE Library

1. Call to Order: at 6:05 pm
  - a. Motion:- Kristyn Holmes, 2<sup>nd</sup>- Cristina Robert
2. Review Prior Meeting Minutes.
  - a. Motion- Tabby Hatfield, 2<sup>nd</sup>- Monica Gonzalez
3. Program Reports-
  - a. Family Fun Nights
    - i. May the 4<sup>th</sup> Be With You Movie Night – 5/4/19
      1. 5-7:30 pm
      2. *Costume contest with is*
      3. *Snacks, drinks provided*
      4. *Discussed food truck, got Kona Ice confirmed, should contact Big Dawgs vendor*
      5. *Book Fair open*
  - b. Redemptions-Box Tops
    - i. *Last redemption date is April 30<sup>th</sup> for May Water Recess*
  - c. Student Appreciation
    - i. Testing Treats
      1. Volunteers needed the week of March 25<sup>th</sup>
      2. *Decided on pencils and three treats with notes*
      3. *Vol set up M, W & F right after drop-off*
      4. *Deliver to teachers by Friday, 3/29, do chalk decorations on Sunday evening*
  - d. Give Back Nights
    - i. MOD Pizza School Challenge
    - ii. *We will be challenging Mabel Padgett and the school that raises the most will get an additional 10%*
  - e. Fundraising
    - i. Golf
      1. Website – pvegolf.com
      2. Auction/raffle needs
      3. Players
        - a. 1-VIP Sponsor
        - b. 9-Foursomes
        - c. 2-Single Golfers
        - d. 4-Lunch Only Tickets
      4. *Need more golfers, auction/raffle items, goody bag items*
      5. *Golf at Wigwam and lunch at Old Pueblo*
4. Elective Plan for Next Year

- a. *Discussed splitting the year with another vendor, possibly Bricks & Minifigs. Life Skills is popular but with kids taking it multiple times, it can repeat some topics. Looking for other vendors to split with and looking for teachers for Life Skills. Other options were Art, Sign Language*
5. Treasurer's Report
  - a. *See attached, teachers need to spend Fun Run money and turn in receipts by April 1<sup>st</sup>.*
6. Volunteer of the Month
  - a. Sylvia Rojas
7. Projector Project Update
  - a. *Discussed LESD's "procedure" on fronting the money before quotes are obtained. This is in violation of IRS non-profit rules regarding documenting expenses. PTO President contacted School Board member to ask for assistance on understanding the procedure and moving forward within our rules.*
  - b. *We will monitor situation and report back at next meeting.*
8. PTO Board Next Year
  - a. *Still need people to fill board vacancies, have any interested parties contact nominating committee. Kristyn Holmes volunteered for a grade level representative.*
9. Teacher Requests and New Business
  - a. *Choir performing at DBacks game, tickets are available. % of ticket sales come back to PTO*
  - b. *With new school opening, it is customary to donate money to new PTO/PTA to give them funds for start-up. Kristyn motioned to donate \$100 to Belen Soto PTA. Heather Rea second it.*
  - c. *POD remodel requests to PTO by beginning of April. After golf, we will determine level of funding.*
  - d. *Armstrong requested water dispenser for teachers. 5<sup>th</sup> grade has them due to no water fountains close to classrooms. Water at school has a funny taste and teachers won't drink it. Discussed putting one in teacher's lounge. PTO President will ask Principal for cost estimation based on 5<sup>th</sup> grade's usage. Table for a future meeting.*
10. Schedule of Upcoming Events
  - a. Friday, March 22<sup>nd</sup> - Early Release
  - b. Tuesday, March 26th - Teacher Tuesdays
  - c. Tuesday, March 26th - Staff Appreciation Planning Meeting
  - d. Friday, March 29th - CAPE Assembly
  - e. Friday, March 29th - Wax Museum - 4th Grade
  - f. Week of April 1st - Testing - Closed Campus
  - g. Sunday, April 7th - Golf Tournament
  - h. Friday, April 12th - PVE Night at DBacks
  - i. Tuesday, April 16th - Year End PTO Meeting
  - j. April 29th - May 4th - BOGO Book Fair
  - k. Saturday, May 4th - Star Wars Movie Night
  - l. May 5th - 10th - Staff Appreciation Week
11. Adjourned at 7:18 pm
  - a. Motion- Kristyn Holmes, 2<sup>nd</sup>- Cristina Robert